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Under A Another Name 1) Click The Office Button 2) Save As 3) In The Field File Name Write The Name Of The Presentation 4) In The Save In Choose The Location 2. Create A Ne May 24th, 2024 ICDL Module 3: Word Processing 3.1.1 First Steps With Word Processing 3.1.1.1 Open (and Close) A Word Processing Application For The Most Part, Using Writer In Either Windows Or Linux Is The Same. The Major Difference Occurs In Open And Closing The Application. The Other Variation Is In Opening And Saving Files As The File System Is Quite Different In Windows And Linux. Feb 12th, 2024 ICDL Module 4: Spreadsheets 4.1.1.2 Open One, Several Spreadsheets A Spreadsheet Consists Of Text, Values And Formulas Inserted Into The Cells Of The Work Area. Spreadsheets Are Saved On Disk As Files, Just As In The Case Of Writer Documents. More Than One Spreadsheet Can Be Opened At A Time. Open A Mar 26th, 2024. ICDL Module 6: Presentations - UoM 6.1 OpenOffice.org Impress: Using The Application ____ Close Impress • File >> Exit. This Command Will Close All Open Presentations And Exit Impress. If Any Of The Presentations Have Not Been Saved To Disk, Impress Will Ask You If You Wish To Save Them Before Exiting. 6.1.1.2 Open One, Sev Feb 14th, 2024

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