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17. Cut, Copy & Paste Highlight Or Select The Cells That You Want To Move Or Copy. On The Home Tab, In The Clipboard Group, Do One Of The Following: To Move Cells, Click Cut. To Copy Cells, Click Copy. Select The Destination Cell(s) For The Pasted Values. On The Home Tab, In The Clipboard Group, Click Paste. 18. Switch Data Between Jan 1th, 2024.

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